

# Sidestrand Hall School 16-19 Bursary Scheme

## Application Form for the 2020 to 2021 academic year

Please complete the form and return it to the finance office with copies of the supporting evidence where applicable.

Student details					
Title		First name		Surname	
DOB		Age			
Address					
Postcode					

### Bursary Criteria

To qualify you must be aged 16 or over but under 19 on 31 August 2020. Students aged 19 or over are only eligible to receive a **discretionary** bursary if they are continuing on a study programme they began aged 16-18 or have an EHCP. Students aged over 19 are **not** eligible for bursaries for vulnerable groups.

Vulnerable Bursary Criteria	
To qualify you must fall into one of the following categories and produce the evidence as stated. Vulnerable bursary will only be paid if there is a genuine financial need and the monies requested are not provided from elsewhere.	
Be currently in care or be a care leaver	Yes <input type="checkbox"/> No <input type="checkbox"/>
Be personally in receipt of Income Support or Universal Credit (evidence required – Income Support or Universal Credit Statement Letter) because you are supporting yourself or a dependant	Yes <input type="checkbox"/> No <input type="checkbox"/>
Be personally in receipt of Disability Living Allowance (DLA) or Personal Independence Payments (PIP) AND Employment and Support Allowance (ESA) or Universal Credit (UC) (evidence required – financial statement showing <b>both</b> DLA/PIP and ESA/UC)	Yes <input type="checkbox"/> ..... No <input type="checkbox"/>

Discretionary Bursary Criteria			
Your household income is one of the criteria which will help us to assess your application. You may need the person responsible for household bills to complete this section. If your TOTAL household income exceeds £25000 per year you may not be eligible for a Bursary payment.			
Please tick to indicate what type of evidence you have provided for the household members and ensure it is dated within the last 3 months where applicable. If you cannot provide evidence then we cannot process your application for bursary payments.			
		P60 for tax year 2019-20	Or Wage slips for household (month 12 or week 52 – March 2020)
		Income support or Universal Credit (most recent award letter for IS or 3 most recent UC monthly award statements)	Self employed earnings (official tax return)
		Disability Living Allowance or Personal Independence Payments	Working/Child tax credit
		Any other income/pension – please specify.....	Housing benefit
			Child Benefit (award letter)
			Carer's Allowance
			Any other benefits – please specify.....
			Grants or bursaries

Please list the names of the household members and relationship to student:-

Name:	Relationship to student:

## Free School Meals

Are you or your sibling (s) in receipt of free school meals? Yes  No

Name of sibling(s)

## Bank Details

Please be aware that where possible we pay Bursary awards 'in kind' e.g. by purchasing any equipment required or paying for trips, transport. Where this is not possible Bursary payments will be paid directly into Students bank accounts. Please provide your bank details below, as printed on your bank card or statement.

Account Holders Name: \_\_\_\_\_

Bank Name and Branch: \_\_\_\_\_

Account Number:

Sort Code:

## Reason for Applying for Bursary (give amount needed)

Type of Support	Reason	Amount needed
Transport		£
Trips		£
Books		£
Equipment		£
Other (list).....		£ £ £
Total requested		£

## DECLARATION

- I declare that the information on this form is true and accurate to the best of my knowledge
- I have read and understand the 16-19 Bursary Fund leaflet provided with this application. I have made this claim for Bursary payment, fully aware that any false statements can lead to withdrawal/refusal of any financial support and may leave me open to prosecution.
- I understand that if I refuse to provide information which may be relevant to my claim, the Application will not be accepted.
- I understand that monies I receive under the Bursary Scheme will be paid on condition of standards of attendance and behaviour.
- I will attend regularly and complete the course for which the bursary has been provided.
- When financial changes to my household occur which may result in changes to my claim, I confirm will notify the school immediately.
- I understand that monies I receive under the Bursary Scheme have been awarded to provide me with financial support to allow me to continue in education, and if I leave education all financial support will stop.
- I understand that I do not have an automatic entitlement to Bursary payments, and all payments are based on the information I have provided.
- I am clear that the Bursary payments I receive are to provide me with means to remain in education and are to be used for items such as: meals, equipment and additional costs eg trips.
- Any equipment provided will remain the property of the school and should be returned in good condition at the end of the course.

**I am aware that the funding covers only this school year and that I must re-apply next year.**

Applicant Signature:

Date:

Signature of Person in Charge of Household Income

Date:

Office use only

Vulnerable Bursary agreed amounts T1.....T2.....T3.....  
Paid.....Paid.....Paid

Online application done by..... date.....

Discretionary Bursary agreed amounts T1.....T2.....T3.....  
Paid.....Paid.....Paid

