



SIDESTRAND HALL SCHOOL

Minutes of Virtual Full Governing Body Meeting held on Wednesday 14th October 2020 at 3.30pm

Participating: Angela Wrighton, Joanne Callender, Fiona Hall, Roger Billings (joined later), Rachel Middleton, Vivian Harrington, Sarah Young (Head), Shelley (Deputy Head) and Wendy (SBM).

Governors' questions and comments are in bold and italics.

1. Welcome

2. Consideration of apologies for absence

Received and accepted from Gill Leah (Clerk), Liam Davies and Paddy Bennett, no others received

3. Agree minutes of meetings of 4 December 2019 and 8 July 2020

These were agreed by the Governing Body to be an accurate record and were accepted.

4. Election of Officers:

Angela Wrighton was nominated, seconded and elected as Chair.
Roger Billings was nominated, seconded and elected as Vice-Chair.

The Chair informed the Governor's present of the resignation of Dianne Davis, all passed on their thanks and appreciation for her long service and hard work. It was agreed, a card and flowers would be sent. AW, SDY

Recruitment of another Parent Governor had begun.

The minutes of the meetings on 4th December 2019 and 8th July 2020 were duly approved and signed.

Committees:

All documents had been available to Governors on Governor Hub.

- i. **Review of Delegation Planner**
This was reviewed and agreed without amendment.
- ii. **Review of Committee Structure and Membership**
This was reviewed and agreed without amendment with the addition of the new Associate Governor.
- iii. **Confirm Terms of Reference**
These were confirmed.

All documents were available on Governor Hub those present at the meeting had signed them online. Any Governor who had not signed was asked to mark as signed, these and the Code of Conduct (both could be found on Governor Hub in documents 20 – 21)

5. Review of monitoring strategy and delegated responsibilities

The link Governor roles were agreed with some minor amendments and approved.

6. Agree and sign Code of Conduct

This had been signed on line by all those present, all other Governors who had not signed were asked to mark as signed (they could be found on Governor Hub in documents 20 – 21)

7. Completion of Register of Interests

These had been completed on line by those present all other Governors who had not signed were asked to mark as signed (this can be found on Gov Hub in your own Full profile in the Declarations section)

8. Keeping Children Safe in Education

Those present had read and marked as signed on Gov Hub all other Governors who had not signed were asked to mark as signed (this can be found on Gov Hub in your own Full profile in the Declarations section)

) . If there any problems please contact Angela Wrighton, Chair

9. Confirm renewal of the terms of office of any Governors whose terms end in 2018/19

All those whose term of office runs out in 20/21 confirmed agreement to renew their term of office.

10. Consider appointment of an Associate Governor

The Chair proposed a new Associate Governor.

Governors agreed the appointment unanimously.

11. Ratification of policies made available on Gov Hub

Health & Safety, Bursary and Whistleblowing policies, all approved with some minor amends. Governors who had not signed were asked to mark as signed (they could be found on Governor Hub)

12. Headteacher's Report (written and posted on Gov Hub)

The Phased transition return worked well for pupils. There were a small number of children with anxieties but seemed to have settled back in. There were a small number of children that may have been wrongly placed, the Head Teacher and Deputy were reviewing these EHCPs and liaising with leads.

Re Covid. The Head updated those present that the only reason currently perceived for partial closure would be due to lack of staff.

The decision had been taken that after half-term they would maintain the static model initially adopted for the return to school, with the children staying in their bubble and the same classroom etc – social distancing etc was easier to maintain this way.

The Head provided an update on the part time secondment to County with her focus being on reducing the SEND transport bill (currently £21m, with some children costing in excess of £200 per day). Additionally, she will be looking at 52 week residential provision which was currently lacking in Norfolk this focus would start in Spring Term.

One Governor highlighted the availability of additional funding allocated for socially distanced transport to and from school

Action: Head to confirm

The Head was thanked for her report and for her hard work.

13. Items of Correspondence

2 had been received, one addressed satisfactorily. The second was from a parent whose children had now finished at SHS, complaining that his children had been denied their education and residential provision. Although the parent with responsibility for the children had been offered the opportunity for the children to return to school but had declined the places. An initial response had been made and LA input had been sought. It was agreed, that it may need to be referred to County.

14. Any other business

Section 20 Residential visit had been completed by one of the Governor's that had spoken to 9 children and some staff, he felt it had been a good visit.

One Governor asked how the staff were doing generally? The Head informed the meeting that all were generally coping well and seemed happy, after a few anxieties about returning.

It was agreed, all school visits were currently being discouraged and contact by e-mail, teams or phone were preferred to minimise risk.

Link Governors were asked to make contact with their link in school by e-mail initially.

Action: Link Governor's

It was agreed Governor meetings after half term would remain virtual via Microsoft Teams.

Action Chair and Head to lead with invites

Date of next Governing Body meetings

4th November 2020 PD, B &W Committee meeting

11th November 2020 SI&S Committee meeting

18th November 2020 F,P&P Committee meeting

2nd December 2020 FGB meeting

The meeting closed at 4.30pm.